

PFO Board Meeting

June 3, 2019, 6:10 - 8:25 PM

Attendees: Amy DeWald, Angie Oler, Katie Wagner, Emily Royalty, Kari Stampfli, Jenny Honaken, Becky Westgate, Kristine Lamont, Kari Trapskin, Sara Pirnstill, Kim Holdener, Katie Buhrandt, Manuela Grassi and Gimena Giachero

Introductions

Treasurer Update (Angie)

Income: approx. \$31,000

- Amazon Smile \$350, Box Tops \$785, Direct Donations \$205, Fall Fiesta \$5600, Restaurant Nights \$1900, Election Bake Sale \$560, Trample \$15800, Staff Appreciation Donations \$200, Direct Donations to Library Redesign

Expenses: approx. \$25,000 (includes \$11,000 we gave in gift cards to staff we haven't done before)

Surplus: approx. \$6,000

Current Checking/Saving Balance: \$40,000 (approx).

- Assuming we spend around \$31,000 in 2019/2020 we have \$9,000 unallocated funds to invest in the school in the upcoming year. What is a meaningful way to spend this money?
- This year we have a specific ask from Peg to fundraise for the library redesign

Library Redesign

Two phases - summers 2019 & 2020 (School Board has to approve each phase design)

- Total cost of redesign \$107,000
- There will always be asks of the PFO for funds. Need to keep in mind our school's mission while not being a "bank" for all requests.
- Of the money in the PFO account, what amount do we want contribute to the library redesign?
 - Total raised: \$73,344, leaving a gap of \$33,656
 - \$50,000 previously raised, now being held with the Madison Foundation
 - Raised this year
 - 100% for Library: \$ (Direct Appeal & Change the Library)
 - \$1000 Lighthouse ministries volunteers (pending)
 - \$1000 Bratfest (pending)
 - \$15000 Trample
 - **We voted & agreed on the PFO contributing \$25,000 to the library redesign (unanimously approved)**
 - We can revisit again mid year before Peg plans Phase 2
 - Treasurer to itemize specific donations for the library as they come in throughout the year
 - If we give it to the Foundation there are some fees (10%) to consider, but we also don't want it all sitting in our account, any other way we can pay for it? Money must go through the district. (Angie to talk to Peg)
- Trample Sponsor CDW increased their sponsorship due to it being tied to the library redesign
- We submitted 2 grants for the library, Veridian Homes is still pending, 100 Men denied.
- \$0 from district (would require a referendum)

After school programming

- Van Hise had an active after school program that Peg would like to bring here. Peg knows the model & has been working with Rosie on developing these programs.
- This year seems there has been more after school programming - Golf, Basketball, Tri 4 Schools, Dance Program
- Would the PFO be willing to fund more after school programs? (Fund, potentially, but we cannot organize it)
- Community School charter includes increasing after school programs for families

T-Shirts (Angie)

Historically, for the October Community Walk, all of the kids received a t-shirt. This past year PFO paid for the entire amount. Previous years PFO has funded 50%.

Thoughts for next year:

- PFO covers 50% of the t-shirts, in Sept ask parents if they would be willing to contribute \$3 for their own kids' shirt and if they would be willing to contribute \$3 for another student's t-shirt
- Future years - ask if children will be wearing a shirt they own or if they need one. Would not have to buy a t-shirt for every student - some kids could reuse.... but would parents/kids remember to wear them the day of the community walk? (usually teachers handout the day of)
- On flyer promoting the Community Walk say, "if you have a Leopold t-shirt wear yours".... buy t-shirts but only give them out to kids who don't show up to school that day with their t-shirt.
- Don't need to buy staff a new t-shirt each year. Have some for staff who forget to wear / do not have

Review of 2018/2019 Events & Brainstorming for 2019/2020

Staff Appreciation

- Post Election Day Treats
- Parent Teacher Conference Coffee & Bagels (Fall)
- Thanksgiving - mailbox treats
- December Holiday Treat Day
- Staff Appreciation Week (Spring Conferences week)
- Staff Appreciation Lunch (May - during National Teacher Conference Week)

Ideas for next year

- Fruit bowl - stocked throughout week, office and/or staff lounge

General Meetings => Family Social Events

- Less general meetings this past year and more social events
- Clothing Exchange, Clothing Exchange/Potluck, Student Council/Cookie Exchange, Bingo for Books w/ Ms J, Leopold Family Meeting (hosted by Peg), Summer Resource Fair
- Feedback:
 - Bingo well attended! Over 100 people. Would families be more inclined to participate on a Friday?
 - Family event motivates kids and family to come. Nice to have events for families to come together as a school. Need to continue to build a sense of community.
 - Cultural events monthly to increase diversity
 - Playground day - kids bring bikes, games outside, active
- Need a group to spearhead social events
 - Katie B offered to help with some of the events

- Include very short updates for family (Peg / PFO), short, 10 minutes or less, have handouts available
- Peg wants a calendar for 2019/2020 planned by the end of this summer
- Open PFO Board Meeting held monthly, separate from social events
- Could we tap into other volunteer organizations to find support? (Vista volunteers & Americorps volunteers used historically)

Open board positions / committees for 2019/2020

- Vice President / Co-President
- Social Committee
 - Katie B - offered to be on the committee and help bring other people in
 - Ximena
 - Amy has several parents that expressed interest in helping but were not able to attend meeting. Amy to reach out to them (Keely Stotlar, Lizz Lorentz, Kate LaChance, Paige Logan, April Johnson, Rocio Rojas, Patty Cox, Kate Longley, and Andrea Gaines). Group also suggested reaching out to: Megan Olson & Erika Kambak.
- PFO Bulletin Board - Becky Westgate volunteered! Posting program flyers that come in to the community and posting those that are relevant on the bulletin board.
- Reviewed by-laws. Sara P offered to update these as we have been operating and review with Matt Bell. Keep in mind when you have more people on the board then you need more people to attend and vote
- Would like the Vice President role filled. Manuela offered if we haven't found anyone interested in the Vice President role.
- Member-at-Large: Sara Pirnstill volunteered
- Katie B interested in fundraising - maybe start with sponsors for fall fiesta, grant writing?

PFO Board Meeting Dates

- Meet in the summer before July 21 - Amy to send out Doodle to select date
- Decide at summer meeting when to meet during the school year
- Ask Emily regarding permit deadlines (ie: Trample)
- Tuesday nights are reserved for social events (library), but may need to reserve gym

Providing Funding for Staff

Options available & how to communicate? Need to better define the opportunities, deadlines, amounts, etc.. What is the right way to do this? Give this some thought...

Existing:

- Leopold Giving Tree
- Enrichment Grant
- Grade Level or Department Grants